



CITY OF CITRUS HEIGHTS

MASTER FEE SCHEDULE

Effective January 1, 2022

	Current Fees	Footnotes
CITY CLERK FEES		
Initiative Petition / Petition Filing Fee	\$200	CA Elec Sec 9202b
Candidate Filing Fee	\$25	Muni Code sec 2-33
FINANCE FEES		
Returned Check - First Check	\$26	
Returned Check - Each Subsequent Check	\$34	
Copies	0.20¢ B&W, 0.25¢ color	Per Page
Notary	\$15	Govt Code 8211
Documentation	\$3	Per Media Type
POLICE DEPARTMENT FEES		
Police Reports		
Per Report	\$10 per report (1-40 pages) plus 0.25¢ for additional pages over 40	
Processing Photographs		
Per Sheet	\$0.53	
Per CD	\$10	
Per Thumb Drive	\$16	
Subpoenas		
Administrative (<i>Subpoena Deuces Tecum</i>) Evidence Code 1563(b)	\$15	EC 1563-Dep&Act Cost
Civil Case Witness Fee - Gov't Code 68097.2 (b)	\$275	GC 68097.2-Dep&Act Cost
Towing Services		
Application & Administrative Fees (plus fingerprinting fees)		
Initial Application Fee	\$210	Including ID Card
Vehicle Tow Hearing	\$87	
Traffic Escort Services		
Administrative Fee	\$189	
Per Officer, Per Hour	Actual Cost	
Gun Safekeeping		
Administrative Fee	\$146	Per Case
Storage	\$1	Per Day, Per Gun
Unruly Gatherings		
Officer Called to Scene - First Response	\$0	
Officer Called to Scene - Second and Subsequent Responses (same address/same event)	Actual Cost	
Damage to City Property	Actual Cost	
Vehicle Identification Numbers		
VIN Verification Charge (individuals only)	\$52	
Stored or Impounded Vehicles		
Vehicle Release	\$189	
Vehicle Abatement	Actual Cost	
Vehicle Repossession		
Vehicle Repossession Fee	\$15	GC 26751 & 41612

	Current Fees	Footnotes
Alarm Systems		
Alarm System Use Permit Fee (PALAR)	\$52	
Annual Alarm Permit Renewal Fee (PALRE)	\$16	
3 Year Alarm Permit Renewal Fee	\$37	
Failure to Register Alarm	\$262	
Late Fee	\$25	CHMC 30-66(g)
False Alarm (per 12-month period)		
First False Alarm	\$0	
Second False Alarm	\$78	
Third False Alarm	\$156	
Fourth False Alarm	\$208	
Fifth and Subsequent False Alarms	\$260	
Audio & Video		
Audio Recording - Per 15 minutes of Audio	\$40	
Video Recording - Per 15 minutes of Video	\$56	
Clearance Letters - Residents Only		
Police Clearance	\$40	
Fingerprint Services/Livescan (Non-Criminal)		
Rolling Fee	\$26	Livescan or 1 Ink Card
FBI Processing Fee - <i>State Regulated</i>	Set By State	
DOJ Processing Fee - <i>State Regulated</i>	Set By State	
CACI (Child Abuse Index Fee)	Set By State	
Firearms Fee	Set By State	
Ticket Sign Off	\$17	
Background Checks for Office of Personnel Management	\$25	FedCode 5USC 9101(e)(2)
Gaming Permit		
Casino Employee - New	\$143	
Casino Employee - Renewal	\$40	
Other - New	\$143	
Other - Renewal	\$40	
Animal Services		
Licensing		
Altered Animals		
1 year	\$15	CA FDAG 30804.35
2 year	\$30	
3 year	\$42	
1 year Senior Citizen Discount Rate	\$10	62 years or older
2 year Senior Citizen Discount Rate	\$20	62 years or older
3 year Senior Citizen Discount Rate	\$26	62 years or older
Lifetime Registration for Altered, Micro-Chipped Cats	\$63	
Lifetime Registration for Altered, Micro-Chipped Cats - Senior Citizen Discount Rate	\$52	62 years or older
Unaltered Animals		
1 year	\$31	
2 year	\$62	
3 year	\$93	
Replacement Tags	\$15	
License Transfer	\$10	
Late Fee	\$25	Alarm Late Fee

	Current Fees	Footnotes
<u>Impounds</u>		
Altered Animals		
First Impound (licensed)	\$0	
First Impound (unlicensed)	\$31	
Second Impound*	\$131	
Third and Subsequent Impound*	\$280	
* On second, third and subsequent impounds; if animal is boarded, additional boarding fees (actual cost) will apply.		
For all unlicensed impounds, in addition to the current fee, owner must pay the fee to license their animal. (CA Department of Food and Agriculture Code 30804.5)		
Unaltered Animals		
First Impound	\$52	
Second Impound**	\$131	
Third and Subsequent Impound**	\$280	
** On second, third and subsequent impounds; if animal is boarded, additional boarding fees (actual cost) will apply.		
For all unaltered animals, in addition to the current fee, owner must pay the required fines set by the CA Department of Food and Agriculture Code 30804.7		
<u>Livestock/Wildlife</u>		
First Impound	Actual Cost	
Second Impound	Actual Cost	
Third and Subsequent Impounds	Actual Cost	
Hauling	Actual Cost	
<u>Boarding</u>		
Domestic Animals	Actual Cost	
Livestock/Wildlife	Actual Cost	
Quarantine	Actual Cost	
<u>Other Fees</u>		
Owner Surrender (deceased or alive)	\$185	
Owner - Euthanasia	Actual Cost	
Home Quarantine	\$185	
Non-Home Quarantine	Actual Cost	
Rabies Specimen Testing	\$283	
Registration Fee -Vicious/Dangerous Animals	\$315	Not to Exceed
Animal Control Hearing	\$79	
Traps	\$100	Refundable if trap returned
<i>All Animal Services Fees are levied in addition to any penalties imposed by Chapter 8 of the City of Citrus Heights Municipal Code and Section 30804.7 of the Food and Agricultural Code.</i>		

	Current Fees	Footnotes
<u>BUILDING FEES</u>		
Flat Fees		
Permit Issuance Fee	\$78	
Electrical Permits		
<u>Service Panel</u>		
60 - 200 amps	\$65	
201 - 1,000 amps	\$130	
Over 1,000 amps	\$259	
Replacement of equipment panel	\$65	
Sign Circuits	\$65	
Temporary Power	\$65	
Receptacles, Switches, Fixtures	\$9	
Miscellaneous electrical supplemental to a separate trade	\$22	
Energy Storage System (ESS)	\$228	Resolution 2011-128
Residential Photovoltaic (PV) System	\$228	Resolution 2011-128
Residential Photovoltaic (PV) System with ESS	\$296	Resolution 2011-128
Commercial Photovoltaic (PV) System	\$125 per hour	Resolution 2011-128
Residential Electric Vehicle Charging Station	\$112	City Ordinance 18-600
Plumbing Permits		
Water Heaters	\$32	
Sewer Replacements	\$43	
Water Piping Systems	\$9	
Gas Piping Systems		
1 - 4 Outlets	\$43	
Each additional outlet over 4 outlets	\$9	
Backflow Devices		
1 - 5 Devices	\$22	
Each additional device over 5 devices	\$9	
Interceptors	\$65	
Fixtures	\$9	
Miscellaneous plumbing supplemental to a separate trade	\$21	
Mechanical Permits		
<u>Furnace, forced air</u>		
Up to 100,000 BTU	\$65	
Over 100,000 BTU	\$87	
Furnaces, other than forced air	\$129	
<u>Air Handlers</u>		
Up to 10 CFM	\$22	
Above 10 CFM	\$32	
Evaporative Coolers	\$32	
<u>Boilers</u>		
1 to 100 HP	\$22	
101 to 1,750 BTU	\$65	
Above 1,750 BTU	\$129	
Exhaust Hoods	\$65	
Vent Fans	\$22	
Duct Piping	\$32	
Fuel Piping	\$42	
Other Fees		

	Current Fees	Footnotes
Inspections outside of normal business hours	\$158 per hour	Minimum 2 Hours
Reinspection fees assessed under the provisions of the CBC	\$158	
Inspections for which no fee is specifically indicated	\$158	
Additional plan review required by changes, additions, or revisions to plans	\$158 per hour	
Use of outside consultant for plan checking - beyond second submittal cycle	Actual Cost	
Investigation Fee	Double Permit Fee	
Plan Check Fee	65% of Building Permit Fee	
General Plan Update Fee	6% of Valuation-Based Building Permit Fee	
Technology Fee	4% of Building Flat and Valuation-Based Fees	
Building Valuation-Based Fees		
Building Permit Fees		
Project Valuation \$1 to \$500	\$183	
Project Valuation \$501 to \$2,000		
First \$500	\$183	
Each Additional \$100 or fraction thereof	\$12.20	
Project Valuation \$2,001 to \$25,000		
First \$2,000	\$366	
Each Additional \$1,000 or fraction thereof	\$15.42	
Project Valuation \$25,001 to \$50,000		
First \$25,000	\$721	
Each Additional \$1,000 or fraction thereof	\$31.57	
Project Valuation \$50,001 to \$100,000		
First \$50,000	\$1,511	
Each Additional \$1,000 or fraction thereof	\$10.07	
Project Valuation \$100,001 to \$500,000		
First \$100,000	\$2,014	
Each Additional \$1,000 or fraction thereof	\$5.38	
Project Valuation \$500,001 to \$1,000,000		
First \$500,000	\$4,167	
Each Additional \$1,000 or fraction thereof	\$7.69	
Project Valuation \$1,000,001 to 5,000,000		
First \$1,000,000	\$8,011	
Each Additional \$1,000 or fraction thereof	\$4.20	
Project Valuation \$5,000,001 to \$10,000,000		
First \$5,000,000	\$24,835	
Each Additional \$1,000 or fraction thereof	\$2.24	
Project Valuation \$10,000,001+		
First \$10,000,000	\$36,052	
Each Additional \$1,000 or fraction thereof	\$1.07	
FEES COLLECTED on behalf of Other Agencies		
<i>Building Standards Administration Fee - SB 1473 - California Building Standards Law</i> https://leginfo.ca.gov/faces/billNavClient.xhtml?bill_id=200720080SB1473		
<i>Fire Fees - Sacramento Metropolitan Fire District Capital Fire Facilities Fee</i> https://metrofire.ca.gov/media/board/ordinance/2015-01%20capital%20fire%20facilities%20fee%20schedule.pdf		
<i>Strong Motion Residential & Commercial - California Strong Motion Instrumentation Program</i>		

	Current Fees	Footnotes
	https://www.conservation.ca.gov/cgs/Documents/Program-SMIP/SMIP_Fee_Schedule.pdf <i>STA Fee - Sacramento Transportation Authority</i> https://www.sacta.org/search-docs	

	Current Fees	Footnotes
PLANNING FEES		
General Plan Amendment	\$17,526	
Specific Plan Amendment	\$13,908	
Rezone		
Less than 2 acres	\$12,982	
Greater than 2 acres	\$16,225	
Variance - Minor	\$3,563	
Variance	\$6,749	
Zoning Ordinance Amendment	\$8,933	
Zoning Confirmation Letter	\$380	
Zoning Interpretation	\$1,903	
Use Permit - Minor	\$5,346	
Use Permit - Modification	\$4,010	
Use Permit	\$8,389	
Use Permit Modification	\$6,290	
Temporary Use Permit	\$225	
Temporary Sign Permit	\$150	
Condo Conversion Use Permit	\$10,441	
Condo Conversion Use Permit Modification	\$5,588	
Design Review Permit - Staff Level	\$4,932	
Design Review Permit Modification - Staff level	\$2,263	
Design Review Permit - Planning Commission	\$10,993	
Design Review Permit Modification - Planning Commission	\$6,089	
Parcel Map	\$7,536	
Parcel Map Extension - Planning Commission	\$4,314	
Parcel Map-Urban Lot Split (effective 2/9/2021-Reso 2021-110)	\$5,000	Deposit & Actual Cost
Subdivision Map	\$15,411	
Subdivision Map Extension - Planning Commission	\$4,496	
Subdivision Map - Vesting	\$15,924	
Subdivision Map - Vesting Extension Planning Commission	\$5,396	
Development Agreement (Planning Staff)	\$10,000	Deposit & Actual Cost
Amendment To Development Agreement	\$5,000	Deposit & Actual Cost
Planning - Zone Check	3.25% of Building Permit	
Development Agreement Annual Review	\$0	
Categorical Exemption + Notice of Determination	\$552	
Negative Declaration (In-House)	\$3,000	Deposit & Actual Cost
Mitigated Negative Declaration (In-House)	\$6,000	Deposit & Actual Cost
EIR Review and Admin	\$5,000	Deposit & Actual Cost
Mitigation Monitoring	\$5,000	Deposit & Actual Cost
Tree Removal Permit	\$30	
Comprehensive Sign Plan	\$300	
Bingo - Eligibility Certificate - State Regulated	\$50	State Regulated
Letter of Public Convenience & Necessity	\$2,518	
Sign Exception Process	\$3,814	
Appeals	\$250	
Technology Fee	4% of Planning and Business License Fees	
SB1186/AB1379 Disability Access & Educate Fee https://leginfo.legislature.ca.gov/faces/billTextClient.xhtml?bill_id=201720180AB1379	\$4	State Regulated

	Current Fees	Footnotes
General Business License	\$94	
General Business License Late Fee- <i>Municipal Code Sec. 22-84</i>	\$25	Municipal Code 22-84
General Business License Renewal	\$73	
Special Business License	\$244	
Special Business License Renewal	\$169	
Massage Business License	\$211	
Massage Business License Renewal	\$211	
Massage Establishment License	\$427	
Massage Establishment Renewal	\$248	

	Current Fees	Footnotes
ENGINEERING FEES		
Agreements - Deferral, Stormwater Vault/Access, Right of Way/Easement Abandonment, Reimbursement	\$1,159	Deposit & Actual Cost
Encroachment Permit - Residential Frontage (Driveway/ C, G & SW)	\$506	Flat Fee
Encroachment Permit - Multi-Family/ Commercial Frontage (Driveway, C, G, SW Replacement, and ADA Ramp Replacement)	\$1,259 < 45 linear ft or 200 sq ft; \$1784 ≥ 45 linear ft or 200 sq ft	Deposit & Actual Cost
Encroachment Permit - Minor	\$273	Flat Fee
Encroachment Permit - Utility Standard	\$1,575	Deposit & Actual Cost
Encroachment Permit - Monitoring Wells, Initial and Release		
Initial	\$1,154	Flat Fee
Monitoring	\$184	Flat Fee
Destruction	\$525	Flat Fee
Encroachment Permit - Blanket Permit		
Tier 1	\$5,055	Deposit & Actual Cost
Tier 2	\$15,165	Deposit & Actual Cost
Tier 3	\$40,440	Deposit & Actual Cost
Crack Seal Fee	\$1.80	Per Linear Foot
Mapping - Certificate of Compliance	\$1,040	Deposit & Actual Cost
Mapping - Lot Line Adjustment (LLA)	\$1,575	Deposit & Actual Cost
Mapping - Parcel Map Check, <4 Lots	\$5,247	Deposit & Actual Cost
Mapping - Subdivision Map Check, 5-25 Lots	\$5,247	Deposit & Actual Cost
Mapping - Subdivision Map Check, 26+ Lots	\$10,494	Deposit & Actual Cost
Miscellaneous - Maintenance Assessment District Set Up	\$6,297	Deposit & Actual Cost
Technology Fee	4% of Encroachment and Plan-Check Fees	
Transportation Permit - Single Trip - <i>State Regulated</i>	state regulated	<i>State Regulated</i>
Transportation Permit - Annual - <i>State Regulated</i>	state regulated	<i>State Regulated</i>
Off/On-Site Improvement Fees		
Plan Check		
<u>\$0-\$100,000 Valuation</u>		
Base Fee	\$2,624	Deposit & Actual Cost
Each \$1,000 or fraction thereof	\$42.00	
<u>\$100,001-\$1,000,000 Valuation</u>		
First \$100,000	\$6,822	Deposit & Actual Cost
Each additional \$1,000 or fraction thereof	\$40.00	
<u>Over \$1,000,000 Valuation</u>		
First \$1,000,000	\$42,712	Deposit & Actual Cost
Each additional \$1,000 or fraction thereof	\$33.00	
Inspection		
<u>\$0-\$100,000 Valuation</u>		
Base Fee	\$3,148	Deposit & Actual Cost
Each \$1,000 or fraction thereof	\$52.00	
<u>\$100,001-\$1,000,000 Valuation</u>		
First \$100,000	\$8,395	Deposit & Actual Cost
Each additional \$1,000 or fraction thereof	\$51.00	
<u>Over \$1,000,000 Valuation</u>		
First \$1,000,000	\$54,202	Deposit & Actual Cost
Each additional \$1,000 or fraction thereof	\$49.00	

	Current Fees	Footnotes
FACILITIES FEES		
COMMUNITY CENTER		
Event Packages		
Small Event (8 Hours Min) - South Flex Rooms or 1/3 Hall w/ Kitchen A or B	\$184/\$210	\$700 Deposit
Medium Event (8 Hours Min) - 2/3 Hall w/ Kitchen A or B	\$236/\$289	\$1,200 Deposit
Large Event (8 Hours Min) - Full Community Hall w/ Full Kitchen	\$263/\$315	\$1,400 Deposit
Fundraising Large Package (10 Hours Min) - Full Hall, South Flex Rooms, East Flex Rooms, w/ Full Kitchen Use	\$342/\$446	\$2,600 Deposit
Fundraising Small Package (10 Hours Min) - 2/3 Hall, South Flex Rooms, w/ Kitchen A or B	\$204/\$263	\$1,400 Deposit
Room Rentals		
<u>South Flex Rooms (4 Hour Min)</u>		
Rooms A, B, and C	\$105/\$131	\$400 Deposit
Rooms A or B and C	\$84/\$105	\$300 Deposit
Room B or C	\$63/\$84	\$200 Deposit
<u>North Flex Rooms (2 Hour Min)</u>		
Rooms A and B	\$84/\$105	\$300 Deposit
Room A or B	\$42/\$63	\$175 Deposit
<u>East Flex Rooms (2 Hour Min)</u>		
Rooms A, B, C, and D	\$126/\$158	\$400 Deposit
Room A, B, C, or D	\$37/\$47	\$100 Deposit
Community Senior Center (2 Hour Min) - Center/Lounge/Patio - Available Mon-Fri after 5pm and Weekends	\$120/\$131	\$200 Deposit
<u>Community Hall (8 Hour Min)</u>		
Full Hall	\$230/\$289	\$1,000 Deposit
2/3 Hall	\$158/\$210	\$700 Deposit
1/3 Hall	\$131/\$158	\$400 Deposit
<u>Catering Kitchen (2 Hour Min)</u>		
Full Kitchen	\$89/\$120	\$1,000 Deposit
Kitchen A or B	\$74/\$105	\$500 Deposit
<u>Pre-Function and Reception Hall (6 Hour Minimum)</u>	\$131/\$147	\$200 Deposit
<u>Catering Fees - Non-Approved Caterer</u>	\$419	\$350 Deposit
<u>Audio Visual</u>		
Use Fee	\$105	
Consultation Fee	\$53	
Projector	\$99	
Microphone/Lavaliere	\$26	
Stage	\$53	
Portable Bar	\$79	
Dance Floor	\$26	
SYLVAN CENTER		
Service Club, Organization, Non-Profit Recurring Meetings	\$79	\$250 Deposit
One-Time Use (8 Hour Max)	\$89	\$250 Deposit